

RFQ for the genetic analysis of Asian hornet samples from Ireland

Determining nest relatedness and genetic origins for the 2025 Asian hornet incursion in Ireland to predict risk and inform future management actions

October 2025

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In competition with others, you are invited to submit a quotation for the requirement described in the specification, Section 1: Statement of Requirement.

RFQ Contact Details and Timetable

John Kelly (jkelly@biodiversityireland.ie) will be your contact for any questions linked to the content of the quote or the process.

Table 1: RFQ Timeline

Action	Date
RFQ Short Title	<i>Asian Hornet Genetic Analysis Project</i>
Date of issue of RFQ	03 October 2025
Deadline for clarifications questions	n/a
Deadline for receipt of Quotation	17.00 (IST / BST) 17 October 2025
Intended date of Award	TBC
Intended Start Date	TBC
Intended Final Delivery Date	31 st March 2026

Submission of Response

Submission of Response should be marked “**Asian Hornet Genetic Analysis Project Your Company Name RFQ Final Submission**” and sent via e-mail to: invasives@biodiversityireland.ie with John Kelly (jkelly@biodiversityireland.ie in the cc field).

The closing date and time for submissions is provided in Table 1.

Late submissions will not be considered.

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Section 1: Statement of Requirement

Introduction to the National Biodiversity Centre

The National Biodiversity Data Centre is the newest, state-sponsored centre, established to support biodiversity data and information needs to address the Biodiversity Crisis. It was established as a Company Limited by Guarantee in December 2022, following a decision of Government to secure the long-term future of the Centre. The primary role of the Centre is to contribute to build the knowledge base on biodiversity and track how it is changing in Ireland. It works to ensure that data and information on Ireland's biodiversity is more freely available and accessible for use in research, conservation management and decision-making. A priority of the Centre is to ensure that data and information is easily accessible to promote a better understanding and appreciation of biodiversity at the local level. The National Biodiversity Data Centre is a predominantly publicly funded entity, rather than a public sector body.

Since its establishment as a Company Limited by Guarantee, the National Biodiversity Data Centre has undergone a transformative phase with new governance structures, has developed its five year Strategic Plan, and has almost doubled its staff complement. Consequently, it is now better equipped to make a real and lasting impact on what we know about the state of biodiversity in Ireland, and what evidence-based actions are best to address biodiversity loss.

The National Biodiversity Data Centre has built and manages an extensive biodiversity digital infrastructure to meet many of the national biodiversity data management needs. This infrastructure is offered as a shared-service to partner organisations to assist their biodiversity data management needs and to facilitate data mobilisation. Underpinning this infrastructure is a national biodiversity database which at the end of 2024 contains almost seven million species occurrence records of almost 19,000 species.

The National Biodiversity Data Centre manages thematic work programmes and plans to support the implementation of aspects of biodiversity policy. One of the key work programmes is around Invasive Alien Species.

National Biodiversity Data Centre's [seven strategic objectives](#) are:

1. Mobilising data
2. Tracking change
3. Informing decision-making
4. Developing strategic partnerships
5. International collaboration
6. Communicating
7. Strengthening the recording base

Background to the Shared Island Initiative

The Shared Island programme is a Government priority to engage with all communities and political traditions to build consensus around a shared future on the island, underpinned by the Good Friday Agreement. The initiative is backed by the Government's Shared Island Fund, which enables delivery of all-island investment commitments and objectives in the Programme for Government and revised National Development Plan 2021-30.

Recognising the shared threat from invasive species, coordinating a Shared Island response to that threat is sensible. In November of 2022, Taoiseach Micheál Martin TD announced a Shared Island Biosecurity and Invasive Species Initiative, to protect the island of Ireland's unique ecological resources. This will include strategic all-island risk assessment and trend analysis on invasive species; a biosecurity plan; alignment of current and future pathway actions and contingency plans; and a citizen science invasive species programme.

Rationale for the Shared Island Biosecurity and Invasive Species Initiative

This *Shared Island Biosecurity and Invasive Species Initiative* will prioritise areas of cooperation that are mutually beneficial to support decision making on mitigating actions. To ensure that efforts are targeted at areas of most risk of introduction and spread, core to the work programme is collation and analysis of data and information on non-native species.

The Shared Island Biosecurity and Invasive Species Initiative provides a suitable framework to support compliance with Article 22 on Cooperation and Coordination with Member States sharing biogeographical regions, river basin districts and borders. Additionally, developing these Shared Island plans and support measures, not only ensures joined-up strategies and coordination but also reduces the burden of cost to each administration.

The programme will contribute directly to implementation of the investment objective in the Shared Island chapter of the revised National Development Plan on “*Supporting more all-island approaches to biodiversity protection, building on the success of the All-Ireland Pollinator Plan.*”

The Shared Island Biosecurity and Invasive Species Initiative is co-funded by the National Parks and Wildlife Service and the Northern Ireland Environment Agency.

Background to this RFQ

The Asian hornet was accidentally introduced into Europe. It was first confirmed in Lot-et-Garonne, located in the southwest of France (Haxaire, Bouguet and Tamisier, 2006). It is believed to have been brought over in a shipment of pottery from China in 2004, after which it rapidly established itself and spread across many parts of France. Only one mated queen is needed to start a new colony and initiate further spread of the species; as evidenced by the French population which originated from a single queen.

In France, Asian hornet spread to cover 120,000 km² within three years, demonstrating that it can colonise large areas in a short period if the climatic conditions are favourable, and in the absence of control measures (Bunker, 2019). Records in 2023 indicate that Asian hornet is established in France, Spain, Belgium, the Netherlands, Portugal, Italy, Switzerland, Germany and Jersey. There are active eradication efforts underway in Guernsey and GB.

A single worker was discovered in Georgia (USA) in August 2023, the first time this species has been reported from North America (Hoebeke *et al.*, 2024).

The status of Asian hornet in Ireland

The Asian hornet is an Invasive Alien Species of Union Concern. As part of the Shared Island Biosecurity and Invasive Species Initiative, the Data Centre has been leading on developing a Shared Island Roadmap for Asian hornet.

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2021: From Ireland, the first record of Asian hornet was reported in April 2021, when a single dying sterile worker was discovered in Dublin and obtained by the National Museum of Ireland for identification and analysis (Dillane *et al.*, 2022; Harrison, Hayden, and Butler, 2023). This record was from a garage and not from the wild and therefore does not show on the National Biodiversity Data Centre's maps. However, this sample was subject to genetic sequencing (Dillane *et al.*, 2022).

2025 Cork: During 2025, the first received report of Asian hornet with a supporting photograph was made to the Data Centre on Friday the 1st of August reporting a sighting from the previous day, 31st of July *via* our online recording form. The Alert System triggered the contingency response which subsequently led to the recovery of a nest from a Sycamore tree in a private garden in Cork City.

2025 Cobh: A report of Asian hornet was made to the Data Centre on the 01st of September 2025. This report triggered the same response mechanism and led to the recovery of a nest from Cobh on the 5th of September.

At the time of writing, there are no credible sightings of Asian hornet from Ireland that are not associated with these two nest sites. Further information can be found on the National Bio

Scope of works

Aims

Our aims are:

- **Aim 1:** Understand the relatedness of the two recovered nests to each other and other source populations in Europe, Asia and elsewhere (only where data is already available) i.e. can we understand the potential source of these two nests.
- **Aim 2:** Understand the relatedness of the recovered individual hornets from Cork and Cobh to the recovered nests i.e. from the various individuals retained, is there evidence of nests that were not detected in either Cork or Cobh areas.
- **Aim 3:** Ensure that the genetic data is appropriately stored to freely inform future research on this species either in Ireland or internationally.

Samples for sequencing

Samples will be provided by the National Museum of Ireland. The number of samples will be discussed and agreed between the National Biodiversity Data Centre, the National Museum of Ireland and the supplier.

Samples will be from the Cork and Cobh nests and associated captured individuals from these areas.

Should further Asian hornets be found in Ireland during the lifespan of this project, then these will be in scope, with costs agreed with the supplier on a per sample basis (plus associated reporting) as per the appointed suppliers costings submitted.

Outputs

1. A final report synthesising the results and conclusions.
2. Appropriate uploading of relevant data to a secure publicly available database to support future scientific analysis (e.g. GenBank or BOLD).

Timeline and Phases

1. Start-up meeting between the National Biodiversity Data Centre and the Supplier including a discussion and approval of the next steps in the project. This is expected to be completed **one week from award**.
2. Courier of samples to the supplier via appropriate mechanisms. This is expected to be completed within **one week after the start-up meeting**.
3. Analysis of the samples by the supplier.
4. Provision of a preliminary report of the results of the analysis no later than **end of January 2026**. This will be required to inform a possible Spring Queen Trapping project should genetic data indicate there were more nests in either Cork or Cobh based on the samples collected near the nests.
5. Provision of the final report no later than the **end of March 2026**.

Format of Written Outputs

Where appropriate, written outputs should be submitted in both MS Word and PDF format. The general principle is that outputs should be delivered to allow continued use by the National Biodiversity Data Centre as the project develops further. Museum specimen registration numbers should be cited for any samples used. Any formal scientific outputs (e.g. publication in scientific journals) will be written in collaboration with the project funders.

Acknowledgements and Branding of Outputs

The National Biodiversity Data Centre and the funders of this work (Shared Island Initiative, National Parks and Wildlife Service; the Northern Ireland Environment Agency; and the Heritage Council) must be clearly acknowledged in all outputs. It is also key that the public facing outputs and reports that arise from this project should include the project partners logos.

Your Proposal

In your response, you should clearly set out:

- a. Your relevant experience as a company, partnership or individual to deliver the outputs.
- b. Your understanding of our Aims with any recommendations to adapt or amend our aims based on your expertise.

- c. Your methodology, identified tasks and associated costs.
- d. In the form of a Gantt chart, your timeline to meet our stated Project Timeline.
- e. Any “added value” associated with your proposal.
- f. Your proposed payment terms.

Your nominated team

We expect tenderers to nominate a single lead as point of contact and identify all team members proposed to work on the project. This information should be provided in a short CV (two page max) detailing the team's experience in delivering similar projects or research outputs.

For the successful supplier, any changes to the proposed team must be done so only with the prior agreement of the National Biodiversity Data Centre. A general principle is that the National Biodiversity Data Centre will seek similar experience for any changes in team members.

Alternative Proposal to Achieve our Aims

We recognise that specialist suppliers may wish to present alternative or novel ways to achieve the aims we envisage as outlined above.

We will consider an alternative approach presented as part of your tender submission but please detail how your approach will aid the further understanding of the Cork and Cobh nests, as opposed to our outlined approach.

References

Dillane, E. *et al.* (2022) 'The first recorded occurrence of Asian hornet (*Vespa velutina*) in Ireland, genetic evidence for a continued single invasion across Europe', *Journal of Hymenoptera Research*, 93, pp. 131–138. Available at : <https://doi.org/10.3897/jhr.93.91209>.

Harrison, S; Hayden, R. and Butler, F. (2023) Risk Assessment of *Vespa velutina nigrithorax*. Waterford: National Biodiversity Data Centre. Available at: [Irish-V.-velutrina_RiskAssessment_July2023_V1.pdf](#)

Haxaire, J; Bouguet, J.P. and Tamisier. J.P. (2006) *Vespa velutina* Lepeletier, 1836, une redoutable nouveauté pour la faune de France (Hymenoptera : Vespidae). *Bulletin de la Société entomologique de France* 111 (2) : 194. Available at : [Haxaire et al 2006.pdf](#)

Hoebeker, E.R. (2024) "First Records of *Vespa velutina* (Lepeletier) (Color form *Nigrithorax*) (Hymenoptera: Vespidae) in North America, an Invasive Pest of Domesticated Honeybees," *Proceedings of the Entomological Society of Washington*, 126(2), 193-205.

Otis, G.W., Taylor, B.A. and Mattila, H.R. (2023) 'Invasion potential of hornets

Section 2: General Terms

Glossary

Unless the context otherwise requires, the following words and expressions used within this Request for Quotation shall have the following meanings (to be interpreted in the singular or plural as the context requires):

“Authority”	Means the National Biodiversity Data Centre who is the Awarding Authority.
“Agreement”	means the agreement to be entered into by the Authority and the successful supplier.
“Response”	means the information submitted by a supplier in response to the RFQ.
“RFQ”	means this Request for Quotation and all related documents published by the Authority and made available to suppliers.

Conditions Applying to the RFQ

The RFQ contains no contractual offer of any kind. Any quotation will be regarded as an offer by the tenderer and not as an acceptance by the applicant of an offer made by the Authority. No contractual relationship will exist except pursuant to a written agreement signed by an duly authorised representative of the Authority and any successful tenderer for the specified services.

Failure to comply with the instructions set out in the RFQ may result in the supplier’s exclusion from this quotation process.

You should examine your Response and related documents ensuring it is complete and in accordance with the stated instructions prior to submission.

Your Response must contain sufficient information to enable the Authority to evaluate it fairly and effectively. You should ensure that you have prepared your Response fully and accurately and that prices quoted are arithmetically correct for the units stated.

Costs Incurred During the RFQ Process

The Authority will not reimburse you for any costs and expenses which you incur preparing and submitting your quotation, even if the Authority amends or terminates the procurement process.

Clarifications

Any queries in relation to this RFQ and any of the requirements specified herein must be directed to jkelly@biodiversityireland.ie. As the timeline for this RFQ is 14 days, there is no formal response period.

Validity Period of Response

Unless previously withdrawn, Tenderer's pricing shall remain valid for at least three calendar months from the closing date for receipt of tenders.

Acceptance of Quotations

By issuing this RFQ the Authority does not bind itself to accept any quotation and reserves the right not to enter into agreement with any supplier who submits a quotation.

Our Reserved Rights

The Authority reserves the right to seek clarification or verification of any information supplied.

The Authority reserves the right to carry out post tender negotiations based on the information received.

The Authority reserves the right to cancel this RFQ at any point prior to entering into Agreement with a supplier.

Standstill Period

There is a standstill period of 7 calendar days for this contract.

Freedom of Information

Please note that the Authority is subject to the [Freedom of Information Act 2014](#).

Confidentiality

The Authority undertakes to use its best endeavours to hold confidential any information provided in quotations submitted, subject to the Authority's obligations under law, including the Freedom of Information Act 2014. Should any of the information supplied in the tender not be disclosed because of its sensitivity, then this should be stated, with the reasons for its sensitivity. The Authority will then consult with the Proposer about sensitive information before making a decision on any Freedom of Information request received.

All information provided by the Authority within this document, or in the course of preparing tenders, or subsequent to a successful tender being adopted, is provided in the strictest confidence and must not be passed to third parties, except bona-fide partners of the proposer to enable the preparation of the tender requested. If there is any doubt, prior permission should be obtained from the Authority.

Intellectual Property

All intellectual property, copyright or patents arising from the completion of services by the supplier on behalf of the Authority shall become and remain the property of the Authority.

Conflict of Interest

The concept of a conflict of interest includes but is not limited to any situation where an Involved Person or Relevant Body has directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure and/or affect the integrity of the award.

We expect suppliers to mitigate appropriately against any real or perceived conflict of interest through their work with the Authority or our funders. A supplier with a position of influence gained through an agreement or contract should not use that position to unfairly disadvantage any other supplier or reduce the potential for future competition.

Where the supplier is aware of any circumstances giving rise to a conflict of interest or has any indication that a conflict of interest exists or may arise you should inform the Authority of this as soon as possible (whether before or after they have submitted a quotation). Tenderers should remain alert to the possibility of conflicts of interest arising at all stages of the procurement and should update the Authority if any new circumstances or information arises, or there are any changes to information already provided to the Authority. Failure to do so, and/or to properly manage any conflicts of interest may result in a quotation being rejected.

Provided that it has been carried out in an open, fair and transparent manner, routine pre-market engagement carried out by the Authority should not represent a conflict of interest for the supplier.

Award Criteria

Tenders will be examined initially by reference to the following:

- i. Completeness of proposals and tender documentation including Insurance Requirements.
- ii. Stated ability and understanding of the tenderer to meet all the requirements.
- iii. Relevant previous experience in genetic analysis.
- iv. Skilled resources available to deliver services.

The agreement will be awarded on the basis of the most economically advantageous compliant tender taking into account the following award criteria and weightings:

Your company/partnership **30 marks (minimum pass 21 marks)**

Please outline your relevant experience as a company/partnership.

Furthermore, as part of your experience as a Company or Partnership, please outline your Project Management experience and approach that will be utilised in the delivery.

This must also include a short bio and CV (max two page) of each team member.

Methodology for delivery of this project **35 marks (minimum pass 21 marks)**

Please outline how your company proposes to deliver our Statement of Requirement as outlined in Section 1.

Price

35 marks

Please complete **Pricing Schedule provided in Annex 1**

Marks for Cost Criteria will be allocated using the following formula:

$\text{Cost Score} = \frac{\text{Lowest Tendered Rate}}{\text{Tendered Rate under evaluation}} \times \text{Maximum Number of Marks Available}$

Consortia and Prime / Subcontractors

Where a group of undertakings (in whatever form and regardless of the legal relationship between them) come together to submit a Tender in response to this RFT, the Authority will deal with all matters relating to this Competition through a single nominated entity authorised to represent all members of the group of undertakings.

The Tenderer must provide details of all members of the group of undertakings and their role in the Tender and clearly set out the contact details including name, title, telephone number, postal address, and e-mail address of the nominated entity authorised to represent the Tenderer and to whom all communications shall be directed and accepted until this Competition has been completed or terminated. Correspondence from any other person will NOT be accepted, acknowledged or responded to.

Prior to and as a condition of any Agreement, the successful Tenderer shall be required to designate a single entity who will carry overall responsibility for the Services (the “Prime Contractor”), irrespective of whether or not tasks are to be performed by a subcontractor or other consortium member (the “Subcontractor”).

Insurance Requirements

The successful tenderer will be obliged to satisfy to the Authority that they have adequate insurance in place. The successful suppliers will be required to provide copies of all relevant Insurance Policy documents. The following levels of cover are required.

Type of Insurance	Indemnity Limit
Employer’s Liability	€12.7m limit for any one claim or series of claims arising out of a single occurrence.
Public Liability	€2.6m limit for any one claim or series of claims arising out of a single occurrence.
Professional Indemnity	€1m limit in the aggregate.

Tax Clearance Requirements

It will be a condition of any Agreement pursuant to this RFQ that the successful Tenderer(s) shall, RFQ for the genetic analysis of Asian hornet samples from Ireland

for the term of such contract(s), comply with all applicable EU and domestic tax laws. Tenderers are referred to www.revenue.ie for further information. Prior to the award of any Agreement arising out of this RFQ the successful Tenderer shall be required to supply its Tax Clearance Access Number and Tax Reference Number to facilitate online verification of their tax status by the Authority. By supplying these numbers the successful Tenderer acknowledges and agrees that the Authority has the permission of the successful Tenderer to verify its tax cleared position online.

Duration of Agreement

Unless otherwise approved, any Agreement entered into following this RFQ is expected to expire on Monday 31st of March 2026.

Maximum Budget Available

The contracting authority estimates that the expenditure on the services to be covered by the proposed contract will not exceed €20,000 (ex VAT) over the term of the contract. Tenderers must understand that this figure is an upper estimate to ensure sufficient budget is available. Tenders should quote competitively.

Payment

Payment for all services covered by this Request for Quotations will be on foot of appropriate invoices. Invoicing arrangements will be agreed with the successful supplier following the acceptance of the tender.

The Authority reserves the right to withhold payment where a supplier has failed to provide the services outlined their tender to an acceptable level of quality and within the timeframe as specified.

Fees

The fees submitted in response to this RFQ cannot be increased throughout the duration of the Agreement or any possible extensions.

All of the rates quoted in response to this RFQ must be all-inclusive (i.e. include administrative, supplies, travel costs and/or any additional relevant costs/expenses borne out in the provision of services as described herein) and in Euro Currency [€], clearly stating that the rates are exclusive of VAT.

Self-Declaration

The RFQ includes a self-declaration (Annex 2) which covers basic information about the supplier, as well as any grounds for exclusion.

Amendments

The Authority may amend the RFQ at any time prior to the deadline for receipt. If it amends the RFQ the Authority will notify you via email.

Suppliers may modify their quotation prior to the deadline for Responses. No Responses may be modified after the deadline for Responses.

Suppliers may withdraw their quotations at any time by submitting a notice via the email to the named contact.

Disclaimers

Whilst the information in this RFQ and any supporting information referred to herein or provided to you by the Authority have been prepared in good faith the Authority does not warrant that this information is comprehensive or that it has been independently verified.

The Authority does not:

- make any representation or warranty (express or implied) as to the accuracy, reasonableness or completeness of the RFQ;
- accept any liability for the information contained in the RFQ or for the fairness, accuracy or completeness of that information; or
- accept any liability for any loss or damage (other than in respect of fraudulent misrepresentation or any other liability which cannot lawfully be excluded) arising as a result of reliance on such information or any subsequent communication.

Any supplier considering entering into an Agreement relationship with the Authority following receipt of the RFQ should make its own investigations and independent assessment of the Authority and its requirements for the goods and/or services and should seek its own professional financial and legal advice.

Protection of Personal Data

In order to comply with the [Data Protection Act 2018](#) the supplier must agree to the following:

You must only process any personal data in strict accordance with instructions from the Authority.

- You must ensure that all the personal data that we disclose to you or you collect on our behalf under this agreement are kept confidential.
- You must take reasonable steps to ensure the reliability of employees who have access to personal data.
- Only employees who may be required to assist in meeting the obligations under this agreement may have access to the personal data.
- Any disclosure of personal data must be made in confidence and extend only so far as that which is specifically necessary for the purposes of this agreement.
- You must ensure that there are appropriate security measures in place to safeguard against any unauthorised access or unlawful processing or accidental loss, destruction or damage or disclosure of the personal data.
- On termination of this agreement, for whatever reason, the personal data must be returned to us promptly and safely, together with all copies in your possession or control.

Use of Artificial Intelligence

The Authority expects suppliers to declare where they have used AI software in the creation of Tender responses or intend to use AI software in the performance of the Agreement. How any AI software was, or will be, used should be to be declared within the technical submission part of the tender. We may require you to answer specific question/s on this topic, particularly where the Authority expects that usage is highly likely or clearly relates to the Agreement requirements.

Any information, instructions, or data provided by the Authority to suppliers as part of this tender, the requirements, or Agreement should not be directly inserted into Generative AI software (such as Gemini, ChatGPT, or CoPilot) without prior permission, unless this information is clearly published in the public domain.

Use of any Authority confidential tender information for training AI software is prohibited. It is advised that the Authority's data or instructions, or anything marked as confidential should not be directly inserted into AIs. For example, putting Authority's instruction email into Gemini, ChatGPT, or CoPilot is not recommended.

Annex 1: Pricing Schedule

Pricing Schedule

Summary

Suppliers should provide a summary of their pricing schedule on the following basis (ex VAT):

Cost	Net Price €	Price in words	Any commentary you wish to provide e.g. minimum or maximum number of samples
Cost per sample			
Preparation of reports			
Total cost (ex VAT) Please illustrate your budget based on a standard of 120 samples (your cost per sample x 120). This standard will be compared across all suppliers.			

Suppliers should ensure all direct costs required for the analysis are included in the Cost Per Sample.

Reporting costs should be provided separately, as indicated.

Suppliers should indicate the prevalent VAT rate.

Suppliers should note, we only accept costs presented in Euro. Costs presented in other currencies may be rejected from consideration.

Travel and Subsistence

Please note, no travel and subsistence are expected in the delivery of this agreement.

Annex 2: Self Declaration

Part 1 Potential Supplier Information

Please answer the following self-declaration questions in full and include this Annex in your quotation response.

Part 1.1 Potential Supplier Information:

Question no.	Question	Response
1.1(a)	Full name of the potential supplier submitting the information	
1.1(b)	Registered office address (if applicable)	
1.1(c)	Company registration number (if applicable)	
1.1(d)	Charity registration number (if applicable)	
1.1(e)	Head office DUNS number (if applicable)	
1.1(f)	Registered VAT number	
1.1(g)	Are you a Small, Medium or Micro Enterprise (SME)?	(Yes / No)

Note: See EU definition of SME https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en

Part 1.2 Contact details and declaration

By submitting a quotation to this RFQ I declare that to the best of my knowledge the answers submitted and information contained in this document are correct and accurate.

I declare that, upon request and without delay you will provide the certificates or documentary evidence referred to in this document.

I understand that the information will be used in the selection process to assess my organisation's suitability to be invited to participate further in this procurement.

I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

Question no.	Question	Response
1.2(a)	Contact name	
1.2(b)	Name of organisation	
1.2(c)	Role in organisation	

Question no.	Question	Response
1.2(d)	Phone number	
1.2(e)	E-mail address	
1.2(f)	Postal address	
1.2(g)	Signature (electronic is acceptable)	
1.2(h)	Date	

Part 2 Potential grounds for exclusion

Part 2.1 Potential grounds for mandatory exclusion

Question no.	Question	Response
2.1(a)	Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted anywhere in the world of any of the offences within the summary below.	
	Participation in a criminal organisation.	(Yes / No) If yes please provide details at 2.1 (b)
	Corruption.	((Yes / No) If yes please provide details at 2.1 (b)
	Fraud.	(Yes / No) If yes please provide details at 2.1 (b)
	Terrorist offences or offences linked to terrorist activities	(Yes / No) If yes please provide details at 2.1 (b)
	Money laundering or terrorist financing	(Yes / No) If yes please provide details at 2.1 (b)
	Child labour and other forms of trafficking in human beings	(Yes / No) If yes please provide details at 2.1 (b)
2.1(b)	If you have answered yes to question 2.1(a), please provide further details.	

Question no.	Question	Response
	<p>Date of conviction, specify which of the grounds listed the conviction was for, and the reasons for conviction.</p> <p>Identity of who has been convicted</p> <p>If the relevant documentation is available electronically please provide the web address, issuing authority, precise reference of the documents.</p>	
2.1 (c)	If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion?	(Yes / No)
2.1(d)	Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions in Ireland or the legal provisions of the country in which the organisation is established (if outside Ireland), that the organisation is in breach of obligations related to the payment of tax or social security contributions?	(Yes / No)
2.1(e)	If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines.	

Part 2.2 Potential grounds for discretionary exclusion

Question no.	Question	Response
2.2(a)	Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation	
2.2(b)	Breach of environmental obligations?	(Yes / No) If yes please provide details at 2.2 (f)
2.2(c)	Breach of social obligations?	(Yes / No)

Question no.	Question	Response
		If yes please provide details at 2.2 (f)
2.2(d)	Breach of labour law obligations?	(Yes / No) If yes please provide details at 2.2 (f)
2.2(e)	Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions?	(Yes / No) If yes please provide details at 2.2 (f)
2.2 (f)	If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion?	

End of document